

Al-Anon Family Groups of Georgia, Inc. (AFGG)

(also referred to as Area 11)

Alateen Safety and Behavioral Requirements (ASBR)

Alateen provides a safe place for young people affected by someone else's drinking to share their own experience, strength, and hope with each other and to learn how to apply the principles of the Al-Anon/Alateen program to their lives. Al-Anon Members Involved in Alateen Service (when providing this service, such members are known as "AMIAS"), all Alateen members and groups or events using the Alateen name are required to abide by these AFGG Alateen Safety and Behavioral Requirements (ASBR).

Alateen meetings are closed meetings intended only for young people up through age 19 who have been affected by someone else's drinking. Only current Alateen members, prospective Alateen members, and Area-certified Alateen Group Sponsors affiliated with the group can attend. With approval of the members of an Alateen group, designated Area trusted servants can attend a meeting as a resource for the group. No other adults may participate in or observe an Alateen meeting. (See the Al-Anon/ Alateen Service Manual, "Digest of Al-Anon and Alateen Policies.")

AMIAS are to provide direction to assure that emphasis is placed on the Al-Anon/ Alateen program of recovery and, to the best of their ability, maintain an atmosphere that will protect the Alateen members from physical and emotional harm.

A. AMIAS Certification and Recertification Requirements An AMIAS must:

1. Be an Al-Anon member regularly attending Al-Anon meetings.
2. Be at least 23 years old.
3. Have at least two years participating in Al-Anon, six months of which must be in Area 11, in addition to any time spent in Alateen.
4. Complete the AMIAS application process, which includes agreement to a background check and requires fingerprinting for certification.
5. Not have been convicted of a felony, not have been charged with child abuse or any other inappropriate sexual behavior, and not have demonstrated emotional problems which could result in harm to Alateen members.
6. Not have been convicted of a DUI within the past 10 years.
7. Complete one-time new AMIAS training prior to certification.
8. Complete the designated Georgia Mandated Reporter online training and submit a certificate of completion to the Area Alateen Process Person (AAPP).

In addition, following certification or recertification, an AMIAS must:

1. Immediately self-report to the AAPP, via email, prior to attending any Area Alateen event or Alateen meeting, any arrest, charge, or criminal convictions.

2. Recertify annually, including completion of a background check and satisfying applicable service hour requirements. Current members of the Area World Service Committee (AWSC) and Georgia Board of Trustees (BOT) are exempt from the service hour requirement.
3. Avoid one-on-one interactions with Alateens.
4. Always be aware of the specific whereabouts of individual Alateen members during Alateen activities.
5. Avoid infringing upon parental authority including, but not limited to, the following actions: undermining a parent/guardian's directive, disparaging a parent/guardian's manner of parenting, allowing a teen to engage in an activity against the parent/guardian's wishes, or speaking negatively about the parent/guardian to the teen.

The AAPP will withhold certification or recertification for any AMIAS application due to pending outcome of any cases related to drugs or alcohol or any violations of items 1-5 immediately above.

B. AFGG may inactivate any AMIAS certification or recertification, and the AMIAS may have no contact with any Alateen at any Alateen event without the express written permission of AFGG upon the occurrence of any of the following:

1. Any overt or covert sexual interaction between any AMIAS and an Alateen member.
2. Any conduct contrary to applicable laws.
3. Possession of alcohol, drugs, or any substance prohibited by local, state, or federal law in the presence of an Alateen.
4. Smoking or vaping in the presence of an Alateen.
5. Any AMIAS personal medication placed where it is accessible to an Alateen.
6. Confrontational or aggressive behavior or any behavior that indicates to others any racial or gender biases in the presence of an Alateen. Determination is the sole discretion of the Alateen Safety Committee.

The process for AMIAS compliance review is designated by the Area 11 Compliance Review Process found on the ga-al-anon.org website and/or in the AFGG AMIAS Handbook. The purpose of the Area 11 Compliance Review Process is to provide individuals with:

1. A method for submitting a report regarding an incident or concerning behavior involving an AMIAS.
2. A process to evaluate if a currently certified AMIAS still meets the Area 11 Alateen Safety and Behavioral Requirements.
3. A process to appeal decisions related to an AMIAS' non-compliance. A member may appeal to the AFGG Policy Committee for redress of the Alateen Safety Committee inactivation of AMIAS certification or recertification.

C. Guidance for Transportation of Alateens

1. Any AMIAS who transports an Alateen does so at the AMIAS's own risk and not on behalf of AFGG.
2. When transporting Alateens, an AMIAS should do so in groups and be accompanied by another AMIAS whenever possible.
3. A custodial parent/legal guardian must sign and deliver to the transporting AMIAS the Alateen Transportation Form when that AMIAS is transporting his/her child. This form must be signed **in the presence of the AMIAS**. This is a measure that protects everyone.

D. Safety and Behavioral Requirements - Alateen Meetings

1. Alateen Group Registration: All Alateen groups must register through the Area's registration process using the Group Registration form (GR-3) on the ga-alanon.org website. In addition to the AMIAS requirements previously listed:
 - a. There must be at least one certified AMIAS (preferably two) designated for each Alateen group meeting.
 - b. Each group is required to have a Current Mailing Address (CMA) and AMIAS contact phone number.
 - c. The name of each AMIAS attending an Alateen group as a regular group sponsor is to be submitted to the AAPP on the Group Registration form, which allows for three names. If more than three AMIAS attend the group, these additional names also need to be provided.
 - d. Updates to the list must be sent to the AAPP as they occur.
2. The following statement must be read at the beginning of all Alateen meetings and events in which an Alateen may share pertinent information regarding abuse:
Anything you share here will be kept confidential. We will not share your information with anyone else. The only exception is that we are required by Georgia law to report any allegations of abuse. We do this to comply with Georgia law and to protect your safety.

In order to protect the Alateen fellowship from public controversy, any reporting is made on a personal basis as a mandated reporter rather than as an Alateen group sponsor or AMIAS representing AFGG.

E. Safety and Behavioral Requirements - Area Events (Assembly, AWSC, Conference, Convention, A.A. State Convention with Al-Anon Participation)

In addition to the AMIAS and Alateen meeting requirements listed previously:

1. Each Area event is responsible for establishing a process to register all participating Alateens and AMIAS:
 - a. Assembly and AWSC - the Alternate Delegate (or designee) is responsible for registration.

- b. Conference - the Registration Chair or volunteer AMIAS is responsible for registration.
- c. Convention - the Alateen Chair or volunteer AMIAS is responsible for registration.
- d. A.A. State Convention with Al-Anon Participation - the Area Convention Liaison or volunteer AMIAS is responsible for registration.
- e. The following forms are applicable for every Area event:
 - Alateen Event Registration
 - AMIAS Code of Conduct
 - Alateen Code of Conduct
- f. In addition to the forms listed under 1.e., when an Alateen Conference is held the following form is required to be signed by AMIAS and Alateens:
 - Event Release and Waiver of Liability
- g. In addition to the forms listed in Section 1.e and 1.f, attendance at any overnight Area event requires completion of the following forms:
 - Alateen Medication Authorization
 - Alateen Health History
 - Alateen Transportation/Overnight Stay
 - Alateen Medication Log ○ This form provides guidelines for a Designated Medical Administrator (DMA), who must be present to safely store and administer medication.
- h. In addition to the forms listed in Section 1.e, attendance at Assembly and AWSC must require the following:
 - Posted at the Registration table: “Notice of Participant Waiver” as found in the current Area Assembly Information and Archives Booklet (replacing the Event Release and Waiver Liability Form)
 - Alateen/AMIAS Registration Form
- i. All forms are to be retained in accordance with the Area’s document retention policy and schedule in the current “Area Assembly Information and Archives Booklet.”
- j. AMIAS are responsible for the Alateens they escort to Area functions.
- k. Members in their teen years who are legally adults agree to abide by the same requirements as minor Alateens when they attend Area and Alateen meetings and events.
- l. New forms are required to be completed for each Area event attended.
- m. Any forms that are altered in any way are rendered invalid.

F. Policy for Minors Attending AFGG Events

All minors (who are not Alateens) attending Area events are the responsibility of their custodial parents or legal guardians and must be supervised by them throughout the event. AFGG is not responsible for them and does not provide childcare. Minors who wish to attend Alateen events must provide the same completed forms listed above that are required of Alateens.

G. Emancipated Teens

Emancipated teens attending Area events must present their emancipation documents from Juvenile Court in accordance with directives on the applicable event registration forms.

H. Georgia Code for Mandated Reporters

The written code is to be prominently posted at Area events to inform and remind Alateens of this law as well as make the information readily available if an AMIAS needs to file a report.

*Georgia Code O.C.G.A. *19-7-5 requires mandated reporters to contact the Division of Family and Children Services (DFCS) if they have reasonable cause to believe that a child known to them is suspected of being abused or neglected. Call should be made to 1-855-422-4453. In the event of an emergency, call 911.*

I. Updates to the ASBR

At least once during each three-year panel, the ASBR is to be reviewed and updated as needed by the AFGG Alateen Safety Committee to ensure compliance with local laws and Area requirements.

References

2003 Alateen Motion from the Board of Trustees

Area Information and Archives Booklet

WSO Alateen Safety Guidelines (G-34) and Alateen Conference Guidelines (G-16)

Georgia AMIAS Handbook Alateen Service e-Manual

2026-2029 AI-Anon/Alateen Service Manual

Area 11 Compliance Review Process _____

Date reviewed by PBPA: July 8, 2025

Date approved by WSO: August 2025

Date reviewed by the Alateen Safety Committee: March 23, 2026

Date reviewed by the BOT: April 6, 2026

Date accepted by AWSC: April 18, 2026

Date affirmed by Assembly: May 17, 2026