

## AMIAS Code of Conduct

This Code of Conduct applies to all Al-Anon Members Involved in Alateen Service (AMIAS) working with Alateens at AFGG Area events. Along with Alateen Safety Guidelines, AMIAS are required to comply with all applicable laws and the requirements herein.

1. **General** – AMIAS should work cooperatively with youth, families, AMIAS, and others in a courteous, respectful manner demonstrating behaviors appropriate for a positive role model.
  - AMIAS should represent AFGG with pride and dignity, behave appropriately, refrain from using profanity, exhibit good sportsmanship, and demonstrate reasonable conflict management skills.
  - AMIAS should respect, adhere to, and enforce this AMIAS Code of Conduct as well as other rules, policies and guidelines established by GA Alateen Safety Requirements, including state laws and regulations.
2. **One-on-One Rule** - When it is necessary to speak privately with an Alateen, meet in open well-lit spaces or rooms within sight of other AMIAS.
3. **Mentoring** – Programs/Activities that involve mentoring where there is only one AMIAS present should take place in a room or other space that is in full view from outside the room even when the door is closed. These Programs/Activities should only take place in that Area event's authorized facilities.
4. **Time and Place** – Do not meet with an Alateen outside of the established time or place designated for the Program/Activity.
5. **Transportation** – Never transport an Alateen without parent/guardian permission, a valid driver's license and insurance. Ensure all passengers use seat belts. All transportation should comply with the AFGG Transportation Form guidelines and policies. AMIAS transport Alateens at their own risk and not on behalf of AFGG.
6. **Privacy** – When it is necessary to supervise Alateens, at least two AMIAS should be present and only to the extent that the health and/or safety requires. The privacy of all individuals should be respected in situations such as toileting, showering and changing clothes.
7. **Overnight** – When supervising overnight activities, AMIAS are not allowed to share sleeping areas with Alateens unless given specific permission to do so by the parent/guardian on the Transportation/Overnight Stay Form.
8. **Sexual Conduct and Communications** – Engaging in any sexual conduct, making sexual comments, telling sexual jokes, or sharing sexually explicit material (or assisting in any way to provide access to such material) with Alateens is prohibited. AMIAS must not engage IN or allow Alateens to engage them in romantic or sexual conversations, or related matters.
9. **Behavior Guidelines** – Follow behavior guidelines created by the group so that everyone knows what is expected during the event. Then, if you or anyone else is uncomfortable with the actions of another member, a discussion regarding the behavior guidelines is appropriate. If the offensive conduct persists, that member can be asked not to return to the event by the event Chair. Before taking such action, the Chair should start with an informed group conscience, referring back to the behavior guidelines and the application of the Twelve Traditions (see WSO Guideline G-16 and/or G-34).
10. **Administering Medication** – Medication must only be administered to an Alateen by a Designated Medical Administrator (DMA) hired by the AFGG event. An AMIAS is not to administer medication of any kind (prescription or over-the-counter) to an Alateen. The only exception is life-saving medication.
11. **Substance Use Prohibited** – Do not use, possess or be under the influence of alcohol, illegal drugs, or any prescription medication that impairs your ability to perform your duties during the event. Do not condone others' use of alcohol or illegal drugs during the event.
12. **Non-Discrimination** – Verbal, physical, and cyber bullying are prohibited.
13. **Report Injuries** – Report any accident, injury or illness of an Alateen immediately to the DMA and Area Alateen Process Person (AAPP) and follow procedures to complete and process an Illness/Incident Report.
14. **Mandatory Reporter** – All AMIAS are considered mandatory reporters and must comply with State of GA Mandatory Reporter requirements.
15. **Anonymity** -- In the spirit of Tradition Eleven, please do not post recognizable photos of identifiable Al-Anon or Alateen members on websites accessible to the public, including unrestricted pages on social networking sites.

**AMIAS MUST SELF-REPORT ANY ARREST, CHARGE, OR CRIMINAL CONVICTIONS OCCURRING AFTER THE DATE OF THE BACKGROUND CHECK TO THE AAPP PRIOR TO ATTENDING THE AREA EVENT.**

My signature confirms that I have read and understand this Code of Conduct. My signature further confirms that I agree to abide by this Code of Conduct. Failure to abide by this Code of Conduct may result in my removal from this Area event, exclusion from serving as an AMIAS at future Alateen events, and decertification.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**This fully completed, signed form must accompany other required registration forms and be submitted to the Registration Chair at that event. The Registration Chair (Alternate Delegate at Assembly and AWSC) will send this form to the AAPP for secure retention after the event.**