

GEORGIA TRUSTEE AT LARGE RESUME

Summary of Questions

List your Al-Anon/Alateen service positions beyond the group level. Example: District Representative, District Coordinator, Area Officer, Area Coordinator, WSO At-Large volunteer, etc. List the most recent first. Please limit to 10 positions or less.

What abilities/aptitudes will you bring to the Board? Please rate yourself from 1 - 5 (1 = No experience; 5 = Professional level experience) on each of the abilities listed below. In the space provided, please state how you achieved that level of experience. (Examples: on-the-job training, formal education, online, owner/manager retail outlet, bank officer, increasingly responsible Al-Anon positions, etc.)

- Ability to set goals / make decisions
- Ability to consider all options before making decisions
- Ability to listen to others and be receptive to different ideas
- Ability to demonstrate good written and verbal skills
- Ability to understand and interpret financial statements
- Ability to motivate and lead others
- Ability to be self-motivated
- Ability to engage in strategic planning and to think globally
- Please briefly list any other abilities you would bring to the Board.

What skills and knowledge will you bring to the Board? Please answer "Yes" or "No" and describe when and how you've used that skill.

- Are you proficient with basic computer programs? Excel, PowerPoint, Word, Other? How have you used these skills?
- Are you experienced with electronic communication?
 - Accessing and navigating websites?
 - Using email with attachments?
- Are you conversant in languages other than English?
 - Which Language(s)?
 - Reading?
 - Writing?
 - Speaking?
- Do you have corporate/business experience?
- Do you have human resources experience? Explain.
- Do you have not-for-profit board experience? Explain.
- Have you used critical thinking/analysis? Explain.
- Please use the space below if you have other professional, technological or personal skills or experiences to bring to the Board.
- Explain how you developed the most important skill that you have to offer the Board.

Getting to Know You

What has motivated you to consider the position of Trustee?

Describe your leadership experience.

Give an example of your conflict resolution skills.

What Tradition or Concept have you used to accept and support a recent change in Al-Anon?

What have you learned about yourself while working with others in service?

Which specific spiritual principles of the Al-Anon program will you apply in the role of Trustee?

What is your most important asset?